

## ***COVER PAGE Template***

- **Title:** 10 words (70 characters), 14pt bold Garamond
- **Lead Author(s) Name, Position** (12pt bold Garamond; single line spacing)
- **Organisation** (12pt bold Garamond; single line spacing)
- **Full postal address** on maximum two lines (12pt Garamond; single line spacing)
- **Tel:** (+country code no.) xxx
- **Email:** xxx (12 pt Garamond; single line spacing)
- **Co-Author(s) Name, Position** (12pt bold Garamond; single line spacing)

## ***ABSTRACT Template***

- **Title:** 10 words (70 characters), 14pt bold Garamond
- **Type of Paper:** Research Paper / Working Paper / Practitioner Paper (delete as appropriate)
- **Purpose of the paper:** What are the aims of the research or the work you are carrying out? Which underlying concepts, approaches, previous research or experiences do you build on? How does your research/work differ or relate to other research/other practices in the same field? How will your research/work help others to improve their practices?
- **Design/Methodology/Approach:** What approach did you use to carry out your research/work? What were the main methods used? Why did you use this methodology? Why is it especially apt for reaching the aims you wanted to achieve with your research/work?
- **Key results:** What were the main findings from the research/work carried out? Why are these results important? What are the limits of these results? Are these final or interim findings? Do you plan to develop your work and if yes, how? Impact: What impact should these findings have on the target group(s)? How will the findings contribute to further research/work in the field? Will the findings contribute to the development of new methods and if yes, how?
- **Value:** Why is your research/work unique and original? What is its key added value and to which community? What constitutes the quality of the research/work?
- **Keywords:** Maximum of four keywords.

*Please fill in this template for your abstract and make sure it fits onto ONE PAGE in A4.*

*Send your cover page and abstract (2 separate documents) to EMN:*

*[emn@european-microfinance.org](mailto:emn@european-microfinance.org), no later than 6<sup>th</sup> April 2022.*